



Packing Made **Easy** move planner

The key to a stress free move is to start planning early and know what to do first. Use our move planner to help ensure a perfectly organized moving experience!

N.B. Our Moving House Checklist (also available as a FREE download on our website www.LakeShoreRealtyLtd.com) provides the perfect accompaniment to this move planner, storing all information you need to record is a single document.

One month before D-Day:

- Order or Pick-up Boxes and moving supplies.
- If moving yourself Order to use the RE/MAX Moving Truck and complete all paperwork to book. Or compare quotes from several removal companies in your area and book. Remember check the insurance provision and terms of service carefully.
- Tell your bank and credit card providers, building society, insurance companies and all other relevant companies about your new address, giving them plenty of time to update their records (some require a month).
- Don't forget your drivers license, the internal revenue, charities, and the delivery addresses given for any companies you regularly order from on the internet, like Amazon or grocery shopping sites.

Two Weeks Before D-Day:

- Start eating the food in your freezer.
- Send change of address cards or emails to friends and family.
- If you think you will need to book storage space, organize that now.
- If you are going to have your house professionally cleaned, arrange it now.
- De-register from your doctor, dentist, optician etc if you are moving out of their area.
- Check you have insurance coverage for the move and make sure it is adequate for your needs.





One week before D-Day:

- Arrange parking for the removal vans at the new house, introduce yourself to your new neighbors and give them your moving-in date.
- Organize your utilities to be switched off at your current house when you move out, the meters read, and connected on your moving day at the new house. Don't forget your phone and internet service.
- Set up a mail forwarding service through the Post Office.
- Make a list of all important phone numbers like estate agents, solicitors, removals company, insurance, utilities along with any account numbers.
- Arrange babysitting for any young children, and pet-sitting if necessary. If any kids may need a day off school, write a letter now.
- Find out your seller's solicitor's new contact details, in case of difficulties at the house.
- Ask the estate agent if the seller can supply a list of recommended local services eg. plumber, electrician, for when you move in.
- Visit your doctor and arrange supplies of any medicines you regularly take, to keep you going until you can find a new doctor.

Two days before D-Day:

- Start running down your freezer.
- Begin throwing out anything you don't want. Divide into rubbish, which can go to your local dump, and donations, which can go to a charity shop (Don't forget to clear your loft, shed and garage.)
- Cancel your mail delivery and newspapers.
- Take down curtains and blinds; if you will be putting the curtains up at the new house, drop them in to a dry cleaner's near the new property (if practicable).
- Re-confirm arrangements with your moving company.
- Find out the locations of stopcocks and fuse-boxes at your new house.
- Call the local council and find out when the rubbish collection and recycling days in your new neighborhood.
- Send an email out saying you'll be offline for a few days and pack up all computers; also pack up stereos and big electrical equipment.
- Pack up valuable, delicate or small items like jewelry and ornaments.





The day before D-Day:

- Collect any medicines, inhalers etc that you will need over the next few days, along with plasters, contact lens solutions, glasses, razor, toothbrush and a change of underwear and add to your 'personal luggage'.
- Collect together your keys, deeds, contract, insurance documents, important phone numbers, removals paperwork, utilities paperwork, a calculator, an alarm clock, your check book and credit cards, and add to your 'personal luggage'.
- Pack a box containing the kettle, mugs, teaspoons, sugar, teabags, coffee, snacks, takeaway menus, scissors, a torch, corkscrew/bottle opener, a radio, soap, toilet paper and towels and mark it clearly.
- Pack uniforms, school bags, PE kits and schoolwork in a separate box and mark it.
- Fill your car up with gas, oil, and plan your route. Check for roadworks so you can avoid them.
- Pack a box of basic cleaning and repair products for the new house, including a dustpan and brush, strong bin liners and a toolkit, and mark it clearly.
- Box up things like books and out-of-season clothes.
- Get cash out for last-minute emergencies, basic supplies and tips.
- Recharge your mobile phone.

On D-Day:

- Each person should keep their 'personal luggage' on them. Pile them by the door until you're ready to go. Don't leave with boxes where movers may put them in the van.
- Strip beds, pack bedding separately and mark clearly whose is whose.
- The box containing the kettle, mugs etc should travel with someone in the van who should then ensure it's put in the new kitchen area.
- Leave a note with your contact details for the new occupants if necessary.

Congratulations!

