



**RE / MAX LAKE SHORE REALTY**

*LAKEFRONT EXPERTS WITH A WORLD OF EXPERIENCE...*

**419-734-7355**

# Packing Made **Easy** moving checklist

There are a hundred and one things to remember when moving house; make sure your home removal goes without a hitch with our moving house checklist. With space to list your key providers, including removal and storage companies, estate agents, packing material supplier, and solicitors as well as crucial tasks to do before, during and after moving house you won't forget a thing.



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First things First:

Record all important numbers and details related with the move:

Seller	Address	Contact:	
		Tel:	
		Mobile:	
		E-Mail:	
		Fax:	
Buyer	Address	Contact:	
		Tel:	
		Mobile:	
		E-Mail:	
		Fax:	

**Housing Moving Service Providers: (RE/MAX Moving Truck Available Upon Request)**

Service	Provider	Contact:	
Packing Materials:		Tel:	
		E-Mail:	
		Fax:	
Service	Provider	Contact:	
Solicitors:		Tel:	
		E-Mail:	
		Fax:	
Service	Provider	Contact:	
Estate Agents:		Tel:	
		E-Mail:	
		Fax:	
Service	Provider	Contact:	
Mortgage Lender:		Tel:	
		E-Mail:	
		Fax:	
Service	Provider	Contact:	
Removal Company:		Tel:	
		E-Mail:	
		Fax:	
Service	Provider	Contact:	
Storage		Tel:	
		E-Mail:	
		Fax:	



Next:

Request final bill / change over details / change address details:

Service	Action Required			By Whom:	Done:
	Request Final Bill	Change Address	Other		
Post Office			Re-Direct Mail		
Gas Supplier					
Electricity Supplier					
Water Supplier					
Rental Agreements					
Doctor					
Dentist					
Telephone					
Mobile Phone					
Hire Purchase Company					
Credit Card Companies					
Digital TV					
Car Breakdown Services					
Catalogue Shopping Companies					
Driving License					
Car Insurer					
School, Nursery, or Playgroup					
Newspaper/Magazines Deliveries					
Home Insurance & Moving Insurance					
Bank					



**Final Preparations:**

Task	Notes	By Whom	Done
Pets—Make Moving Arrangements			
Moving Vehicles—Arrange for Neighbors to leave room for you at both ends			
Fridge & Freezer—defrost 2 days before move			
List everyone that needs a change of address card			

**Make a 'Last Out—First Out' Box:**

Contents	Notes	Done
Keys (Car, Home, Etc.)		
Money & Credit Cards		
Jewelry		
Kettle		
Tea		
Coffee		
Milk		
Mugs		
Snacks		
Basic Cutlery & Crockery (you may want to use plastic)		
Cork Screw		
Bottle of Champagne / Wine		
First Aid Kit		
Towels		
Toilet Paper		
Hand Soap		
Toiletries		
Scissors		
Bedding		
Pen		
Small Radio		
Matches / Lighter		
Basic Tools		
Shower Curtain		
Torch		



Prepare a courtesy list to of information to leave for the new occupiers:

<b>Outgoing Home-mover Courtesy List</b>				
		<b>Notes</b>	<b>By Whom</b>	<b>Done</b>
Keys:	Front Door:			
	Back Door:			
	Windows:			
	Garage / Outbuildings:			
	Other:			
Your New Address:				
Your New Phone:				
Location Of:	Water Stopcock			
	Gas Stopcock			
	Electric Fuse Box			
Central Heating Instructions				
Rubbish Collection & Recycling Details				

And a wish list of the information you will need in your new home:

<b>Incoming Home-mover Wish List</b>				
		<b>Notes</b>	<b>By Whom</b>	<b>Done</b>
Keys:	Front Door:			
	Back Door:			
	Windows:			
	Garage / Outbuildings:			
	Other:			
Your New Address:				
Your New Phone:				
Location Of:	Water Stopcock			
	Gas Stopcock			
	Electric Fuse Box			
Central Heating Instructions				
Rubbish Collection & Recycling Details				

